

**WORK/FINANCIAL PLAN**  
**between**  
**NEVADA DEPARTMENT OF AGRICULTURE (NDA)**  
**DIVISION OF ANIMAL INDUSTRY (PARC)**  
**and**  
**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE**  
**WILDLIFE SERVICES (APHIS-WS)**

<b>COOPERATOR ADDRESS</b>	<b>Nevada Department of Agriculture 405 South 21<sup>st</sup> Street Sparks, NV 89431</b>
<b>COOPERATOR CONTACT</b>	<b>Marge Ellis 775-353-3629</b>
<b>APHIS AGREEMENT NUMBER</b>	<b>21-73-32-2044 RA</b>
<b>WBS &amp; SHC</b>	<b>AP.RA.RX32.73.0003, 21XXWSWR3232REIMBRX3273003</b>
<b>LOCATION</b>	<b>Sparks, Nevada</b>
<b>AGREEMENT PERIOD</b>	<b>July 1, 2021 through June 30, 2022</b>

Pursuant to Cooperative Service Agreement No: 20-73-32-2044-RA between the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS) and the Nevada Department of Agriculture (NDA), this Work/Financial Plan defines the objectives, plan of action, and budget for the Wildlife Services program to be conducted from July 1, 2021 through June 30, 2022.

**I. OBJECTIVES/GOALS**

The objective is for APHIS-WS to provide supervisory, operational and administrative support to NDA as outlined in the Plan of Action section below to assist with delivering a collaborative wildlife damage management (WDM) program.

**II. PLAN OF ACTION**

Work will be performed in accordance with the State of Nevada Biennial Budget 4600 for State FY 2021.

APHIS-WS will provide the following to NDA to assist with the delivery of an effective collaborative WDM program:

- A federal District Supervisor for the East District. The District Supervisor will oversee and supervise all state and federal employees for the collaborative Nevada Wildlife Services program whose duty station falls within the East District in eastern Nevada. The supervisor's direct responsibilities are dictated within the federal position description for a GS-12-0486 supervisory wildlife biologist's position.
- Supervisory support for NDA employees, along with federal employees, whose duty station falls within the West District of western Nevada.
- All NDA employees will be furnished with the necessary equipment and supplies, as well as necessary training, needed to deliver effective WDM operations.
- Eight GSA-leased or agency-owned vehicles - 1 for the Ely District Supervisor and 7 for

NDA employees. Federally-owned and leased vehicles are to be used in accordance with all federal policies and regulations.

- Administrative support by tracking, paying for, and reporting to NDA the costs associated with ATV/horse/dog hire and travel reimbursements for NDA employees.

### **III. REPORTS**

Detailed reports of all expenditures and operational activities will be prepared by APHIS-WS and provided to NDA. The content, format and frequency of these reports shall be mutually agreed upon by APHIS-WS and NDA.

### **IV. STIPULATIONS AND RESTRICTIONS**

- a. All operations shall have the joint concurrence of APHIS-WS and NDA, and shall be under the direct supervision of APHIS-WS.
- b. Control on Private Lands: Wildlife Damage Management: A Work Initiation Document (WID) for Wildlife Damage Management (WS Form 12A), a WID for Wildlife Damage Management – Multiple Resource Owners (WS Form 12B) or a WID for Management of Wildlife Damage on Urban Properties (WS Form 12C) will be executed between APHIS-WS and the landowner, lessee, administrator before any APHIS-WS work is conducted.
- c. Control on Public Lands: A WID for Control of Animal Damage on Non-Private Property (WS Form 12C) or an appropriate NEPA document and/or an annual work plan will be executed between APHIS-WS and the public land administrator(s)/manager(s) before any APHIS-WS work is conducted.
- d. APHIS-WS will use only APHIS-WS employees and APHIS Volunteer Program participants. All APHIS-WS employees and APHIS volunteers have successfully met APHIS firearm safety standards and have received official National Rifle Association certifications. Certificates of all NDA employees shall be submitted to NDA annually.
- e. The program will be supervised by Joe Bennett, District Supervisor (775-289-7902) and Jack Spencer, District Supervisor (775-851-8829), and monitored by Mark Ono, NV State Director (775-851-4848). The NDA Predatory Animal and Rodent Control (PARC) program will be overseen and monitored by Douglas Farris, NDA Animal Industry Division Administrator.
- f. APHIS-WS will cooperate with NDA to collect wildlife samples for testing of zoonotic and non-zoonotic diseases by NDA's Animal Disease Laboratory in order to protect Nevada's natural resources and to protect the State's public health statewide.

**V. COST ESTIMATE FOR SERVICES**

The cooperator will reimburse APHIS-WS for expenses incurred, not to exceed \$312,734.07. Such costs include, but are not limited to, salary/benefits, vehicle use, supplies/equipment and administrative costs. An estimated itemization of expenses is listed below; however, funds may be distributed between itemized categories at the discretion of APHIS-WS if required, following written request and subsequent approval by NDA. Any equipment and supplies purchased under the terms of this agreement will remain the property of APHIS-WS. An itemized list of all expenses incurred shall be included by APHIS-WS on all invoices billed to NDA. Invoices shall be billed no later than the 30<sup>th</sup> of January, April, July and October of each calendar year. Final invoices for the WFP performance period will be issued in August following the end of the State fiscal year.

<b>Cost Element</b>	<b>Full Cost</b>
Personnel Compensation	\$120,938.60
Travel (Camp & Hires)	\$ 45,138.72
Vehicles	\$ 78,879.48
Supplies and Materials	\$ 1,000.00
Equipment	\$ 0.00
<b>Subtotal (Direct Charges)</b>	<b>\$245,956.80</b>
Pooled Job Costs (11%)	\$ 27,055.25
Indirect Costs (16.15%)	\$ 39,722.02
Aviation Flat Rate Collection	\$ 0.00
<b>Agreement Total</b>	<b>\$312,734.07</b>

**NOTE:** In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by WS are due and payable within 30 days of receipt. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

**V. AUTHORIZATION**

NEVADA DEPARTMENT OF AGRICULTURE  
405 South 21<sup>st</sup> Street  
Sparks, NV 89431  
Tax Identification Number: 88-6000022

**Douglas Farris** Digitally signed by Douglas Farris  
DN: cn=Douglas Farris, o=Nevada Department of Agriculture,  
ou=Animal Industries, email=d.farris@agri.nv.gov, c=US  
Date: 2021.07.08 16:20:33 -07'00'

Douglas Farris, Animal Industry Administrator

7/8/21

Date

**Katie Jameson** Digitally signed by Katie Jameson  
DN: cn=Katie Jameson, o=Nevada Department of  
Agriculture, ou=Administration,  
email=kjameson@agri.nv.gov, c=US  
Date: 2021.07.08 17:13:58 -07'00'

Katie Jameson, Fiscal Administrator

Date

**Jennifer Ott** Digitally signed by Jennifer Ott  
DN: cn=Jennifer Ott, o=Nevada  
Department of Agriculture, ou=Director,  
email=jott@agri.nv.gov, c=US  
Date: 2021.07.09 17:26:44 -07'00'

Jennifer Ott, Director

7/9/21

Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES  
8775 Technology Way  
Reno, NV 89521  
Tax Identification Number: 41-0696271

**SOLOMON ONO** Digitally signed by SOLOMON  
ONO  
Date: 2021.07.16 11:35:22 -07'00'

Mark Ono, Nevada State Director

7/16/21

Date

**CORY OGLESBY** Digitally signed by CORY OGLESBY  
DN: c=US, o=U.S. Government, ou=Department  
of Agriculture, cn=CORY OGLESBY,  
0.9.2342.19200300.100.1.1=12001000003523  
Date: 2021.07.19 15:22:23 -06'00'

for Keith Wehner, Director, Western Region

7/19/2021

Date

## APPROVAL FOR FISCAL YEAR 2021 AGREEMENTS

**Initiative/Agreement Title:** WS PROTECTION OF AGRICULTURE

**Proposed funding level:** \$ 15,890,358

What is the purpose of the initiative/agreement and how does it align with the Agency's and Secretary's priorities?

Wildlife Services (WS) protects agriculture resources associated with farming and ranching, and associated industries including livestock, crops, rangeland and timber, aquaculture, agricultural animal feed, and animal products. WS integrated wildlife management activities to protect agriculture include technical assistance and predation damage management to protect livestock, alleviation of bird damage, and to reduce crop and feed damage. Livestock producers experiencing problems with predation can request WS assistance to trap, harass, and remove predators. WS assist producers before calving season to obtain federal permits to harass or remove migratory birds, particularly black vultures. WS works with dairy producers to prevent birds from consuming feed and contaminating final products. In rangelands, WS employ 'range riders' and fence technicians to protect grazing livestock from predation. WS protects aquaculture farms from fish eating birds and potential diseases through coordinated large-scale hazing operations. WS assist timber producers by removing beavers and dams to prevent flooding and damage to timber lots. WS personnel conduct wildlife disease surveillance to detect diseases in wildlife may infect or impact domestic livestock. **This initiative supports USDA goal 2 and APHIS objective 2.4**

**Previous year funding level:** \$ 15,578,783

<Prior year details for initiatives can be found on an attached spreadsheet>

Historic instruments used to accomplish the initiatives goals

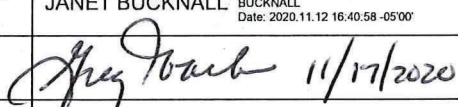
Cooperative Agreement (CA)	Grant (GR)	Interagency Agreement (IA)	Incoming Fund Agreement (RA/TF/OTC)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Signatures:**

Routing:

	Name/program	Signature and date	
Program Official	Christina Taylor	CHRISTINA TAYLOR <small>Digitally signed by CHRISTINA TAYLOR Date: 2020.11.12 12:43:25 -05'00'</small>	
Agreement Specialist	Jamil Chaney	DORJAN CHANEY <small>Digitally signed by DORJAN CHANEY Date: 2020.11.12 15:10:23 -05'00'</small>	

Approving official:

Title	Name	Signature and date	Individual agreement	
Signatory or Delegate	David Reinhold	DAVID REINHOLD <small>Digitally signed by DAVID REINHOLD DN: cn=US, o=U.S. Government, ou=Department of Agriculture, ou=DAVID REINHOLD, o=2342, ou=00001001, 1.1=1.3.000000002406 Date: 2020.11.12 15:19:05'00'</small>	Individual agreement	<input type="checkbox"/>
SES	Janet Bucknall	JANET BUCKNALL <small>Digitally signed by JANET BUCKNALL Date: 2020.11.12 16:40:58 -05'00'</small>	≥ \$250,000	<input type="checkbox"/>
Undersecretary USDA/MRP		 11/17/2020	≥ \$10,000,000	<input checked="" type="checkbox"/>
Deputy Secretary of USDA			≥ \$50,000,000	<input type="checkbox"/>